

**Trial Chairperson and
Trial Secretary Guidelines
Australian Version**



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**NADAC Australian Division
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www.nadacaustralia.com

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Becoming a NADAC Sanctioned Group

Only NADAC sanctioned groups will be permitted to host agility trials for the purpose of offering classes for NADAC certification. An agility club or group of individuals whose goals are to promote the sport of agility for all breeds, including mixed breeds, may apply to NADAC for approval as a sanctioned group.

In addition to a completed application form, which can be obtained from our website at www.nadacaustralia.com, a club or group seeking to become a NADAC group must submit proof of insurance, a copy of the club/group's by-laws or mission statement (in lieu of by-laws), a list of a minimum of ten people experienced in agility and knowledgeable of NADAC who are available to assist with trials, and a complete list of equipment that meets NADAC's specifications.

There is a \$144.00 fee to become a sanctioned group and an annual renewal fee of \$36.00 per year. Due on or before January 1, each year.

Club/groups that have never successfully hosted an agility trial may be required to host a fun match and have a NADAC representative approve the club/group's equipment.

Club/groups must appoint a member to act as a contact person. This person shall be the liaison between NADAC Australia and the club/group and is required to maintain a valid e-mail address and to subscribe to the NADAC email list.

- * Annual renewal fee is \$36.00 if received by Dec. 31st.
- * Annual renewal fee is \$72.00 if received between Jan. 1st and Jan. 15th.
- * Annual renewal fee is \$108.00 if received between Jan. 16th and Jan. 31st.
- * Clubs will be required to submit an Application to Become a Club form and a new club fee of \$144.00 if they have not renewed by Jan. 31st.

Hosting a NADAC Agility Trial

Securing a Trial Date:

It is assumed that clubs will honour all trials within 300 km of their trial site and not request dates that conflict with other NADAC clubs. A numbered week system is in place. The NADAC Australia office will maintain a file showing current year trial dates and dates held for the following year.

When applications to host a trial are received, the NADAC Office does not check for date conflicts with other clubs. It is the responsibility of the host clubs to check dates to ensure there are no conflicts with other NADAC clubs within 300 kms.

Club/groups who have hosted trials the previous calendar year will be given priority for the corresponding numbered week the following year. Once a club/group has given up a date for one year, it is open for another club/group unless prior arrangements have been made. Be sure to check the "Week # Calendar" located in the Club section of www.nadacaustralia.com. Club/groups may not host trials within 300 kms of each other on the same dates, unless both clubs agree to share the weekend.

It is advised that clubs go to the NADAC Australia Website and use the Trial Date Reservation form to secure their week number as early as possible to secure the date and ensure that it is listed on the Calendar of Events.

Once a trial is listed on the calendar, whether pending or confirmed, the club may then proceed to contact judges.

Clubs may host one day, two day or three-day (Fri-Sat-Sun) trials. On a major holiday weekend, (New Years, Labour Day, Easter, and the Queen's Birthday) clubs may include Monday.

The number of trials a club may host each year is dependent upon the availability of dates. Please contact NADAC for any restrictions unique to your area.

A maximum of four exclusive week #'s will be guaranteed per club per year. If a club offers more than four trials per year, any other club putting on a trial within 300 km may, upon contacting the NADAC Office, may be allowed (subject to approval) to share a week number with the club that held that date previously.

Trial Site:

If you are hosting a jumping class trial or a mixed format trial which includes classes with jumps, the recommended agility trial area is 10,000 square feet (100' x 100') or larger of unobstructed ring space per ring. A minimum area of 8,000 square feet of unobstructed ring space is REQUIRED. The width of any ring shall be 80, 90 or 100 feet.

If you are hosting a non-jumping class trial, the recommended trial area is 10,000 square feet of unobstructed ring space per ring. A minimum area of 6,000 square feet of unobstructed ring space is REQUIRED. The minimum width of any ring shall be 70 feet.

The trial area should be of a non-slip surface that provides a safe footing for the dogs competing.

Ample area close by should be available for crating and an exercise area, a warmup area, and an area for spectators to view the agility ring. If possible, the spectator's viewing area should be separate from the crating, exercise, and warm up areas.

Rope/flagging tape or other adequate fencing to prevent spectators from interfering with the course area before or during the trial should surround the agility ring.

It is recommended that an area be set aside for a warmup area for the dogs prior to their competing. This area should have adequate space for several obstacles for the dogs to use for warm up purposes. It should be clear that the warmup area is provided for warmups and is not for schooling. The warmup equipment is never to be used by non-entered dogs.

Other amenities such as convenience for parking, camping, motels, shade, restrooms, food options, etc. should be considered when selecting a site.

Note: Clubs may not share a site with another agility hosting venue or activity on the same weekend. Weekend is defined as Friday, Saturday, Sunday.

For Exhibition Only (FEO) Entries:

Clubs have the option to offer 'For Exhibition Only' entries.

- * FEO must be published in the premium
- * The run is judged, but no qualifying points are awarded
- * No placement ribbons are awarded
- * Dogs must be a minimum of 18 months old
- * Dogs must be registered with NADAC
- * Handlers must jump their dogs at least one jump height lower than their regular measured jump height requires them to jump

Containerised Trials:

Clubs have the option to offer Containerised Trials. The container must not be visible to the dog or anyone else and may not be opened within ten feet of the ring boundary. The difference between a containerised trial and a non-containerised trial is that when a club hosts a containerised trial, no one may leave treats or toys around loose, either ringside or at their set up.

Exhibitors at any time can enter the ring with a closed/sealed container (a zip lock bag works well) in the pocket of their pants whether it's a containerised trial or not.

Trial Application:

A Trial application to host a trial must be submitted at least eight (8) weeks in advance of the proposed trial date. Any trial Application submitted less than 8 weeks prior to the trial date will need approval from the NADAC Australia office before application will be considered.

Applications and sanctioning fees submitted **21 or more** weeks prior to the date of the trial
= **\$8.00** per round.

Applications and sanctioning fees submitted **17-20 weeks** prior to the date of the trial
= **\$10.00** per round.

Applications and sanctioning fees submitted **13-16 weeks** prior to the date of the trial
= **\$15.00** per round.

Applications and sanctioning fees submitted **9-12 weeks** prior to the date of the trial
= **\$20.00** per round.

Applications and sanctioning fees submitted within **8 weeks** prior to the date of the trial
= **\$25.00** per round.

Club/groups who have hosted trials the previous calendar year will be given priority for the corresponding numbered week the following year. Once a club/group has given up a date for one year, it is open for another club/group unless prior arrangements have been made. Be sure to check the "Week # Calendar" located in the Club section of <http://www.nadacaustralia.com>

Club/groups may not host trials within 300 kms of each other on the same dates, unless both clubs agree to share the weekend.

Before publishing any dates for a sanctioned trial, including in club/group newsletters, the trial date must be listed on the Calendar of Events on the NADAC web site, www.nadacaustralia.com. If a club/group publishes their trial dates prior to the date being listed on the Calendar of Events, please indicate "Pending approval from NADAC".

If a club needs to make changes to the trial application after it has been submitted and approved by NADAC, please inform the NADAC Australia Office immediately. Do not wait until the premium is submitted! Changes can be accommodated (different classes, different location, etc.) but advance notification will make the premium approval process go much smoother.

In addition, please check the Calendar of Events on the NADAC website, www.nadacaustralia.com to make sure that the trial information and club's points of contact are listed correctly prior to submitting your premium.

Securing Judges:

As soon as a club's trial date is listed on the NADAC Calendar of Events as "pending" or "confirmed", the club is cleared to contact judges. A current Judges List is available on the club page of NADAC Australia's site. <https://www.nadacaustralia.com/nadac-judges/> The trial dates must be listed on the NADAC web site as either "pending" or "confirmed" before judges can be contacted. Once you have contacted and hired your judges, you are to confirm them with the NADAC office. [Contact NADAC Australia](#) with your confirmations or questions.

Please note: If a club/group hires an Sp-1 or Sp-2 judge, they must also hire a supervising judge. If a club/group is hosting a two-ring trial and hires an SP-2 judge, the supervising judge cannot supervise an Sp-2 judge and judge the second ring simultaneously on the same day.

If a supervising judge is supervising an Sp-1 judge, they may also judge the second ring as long as it is understood and agreed upon in advance that the supervising judge will need to stop their ring in order to review course distances and times and possibly tweak the Sp-1 judge's course.

The supervising judge may not run a dog at a trial where they are hired to supervise an SP-2 judge. They may run their dog at a trial where they are supervising an SP-1.

As of Jan 1st, 2020, **Judges are paid \$1.50 per run** listed in the catalogue regardless of whether or not the dog actually runs.

If an entry is such that there are **fewer than 200 runs per day**, a judge is to be paid a **minimum of \$300.00 per day** of judging.

Judges are paid \$1.50 per run listed in the catalogue for “half day” Friday classes (4 or less double runs or 3 or less single run classes/starting after 3:00 pm) or weekday mini trials. If an entry is such that there are fewer than 100 runs, a judge is to be paid a minimum of \$150.00 (half day Friday and weekday mini trials ONLY).

SP-1 Judges are paid 1.00 per run and their Supervising Judge is paid 0.50 cents per run.

SP-2 Judges are paid 0.75 cents per run and their Supervising Judge is paid 0.75 cents per run.

During any sanctioned NADAC trial, unless there are unforeseen, extenuating circumstances, or the substitution has been pre-approved by the NADAC Australia office, no judge may substitute for another judge. Only the judge of record as approved by NADAC and printed in the premium may judge at that trial.

Extenuating circumstances may include unforeseen delays in the trial, a judge falling ill, and/or a judge with a flight schedule to meet. Club/groups and judges should try to avoid flight schedule problems when making reservations. When unavoidable, arrangements for substitute judges should be made in advance and cleared through the NADAC Australia office prior to the date of the trial.

Dual Judges

NADAC is now allowing Dual Judges at trials.

A dual judge trial is where instead of having a single judge, you have two.

Both judges are allowed to run their dogs as well.

Dual Judges must be approved by the NADAC Australia Office.

Travel expenses are still paid for both judges, in full. Most clubs will choose to hire two local judges, so that they can still compete with their dogs, while also judging for the club.

Judging fees will be split evenly between both judges.

If either judge decides to run their own dogs, they must do so in such a way that it does not disrupt the trial in any way. Example: Judge A has a 16” dog in Elite Regular, Judge B has a 16” dog in Elite Regular. The judges will need to decide in advance who gets to run round 1, and who gets to run round 2. Most trials will not allow a smooth transition for the judges to

swap mid class, so the appropriate way of handling the situation is to have Judge A judge round 1, so that Judge B may run. And then have Judge B judge Round 2, so that Judge A may run.

Overflow Judges

This judge is someone who will step up to judge in the event of the trial day having more than 500 runs. Which is the limit for a single judge per day.

A few things should be kept in mind if you are planning on listing an overflow judge:

Having more than 500 runs per day is a great achievement, but you do not want to be running dogs at 9PM. Make sure if you are nearing your run limit that you aren't sacrificing the comfort of your competitors. The best way to ensure this is looking at your class listing, and the experience level of your judge and course builders, and the ring options you have.

The absolute worst-case scenario would be a 8 round day, in a single run, with a fairly new judge and inexperienced course builders. You are ensured to have a long day with this scenario, and I would not recommend pushing your run limits past 500.

The best-case scenario is a two-ring trial. Where your overflow judge could be building the next course, have it walked, and then judge it while the other ring is still running. This makes for a very efficient trial and makes it extremely easy to run a lot of runs per day while getting out at a decent time.

This is all a club choice though, and the club will have to make the decision themselves.

The overflow judge may also step in to judge when there are less than 500 runs per day. But they should be limited to judging no more than 50 runs, as a way of giving the main judge a time to break for lunch and bathroom.

This should all be agreed upon with the judge BEFORE the trial date, and we will need both judges' names on the premium. So please plan accordingly.

As of Jan 1st, 2020, the overflow judge will get \$1.50 for each run they judge. And it is recommended to give a discount for the dogs they are running to make it a worthwhile proposition for them.

Reimbursement of Judge's Expenses

When the club hires a judge, the club will reimburse the judge, or pay directly, for all airfare costs incurred to bring the judge to the show site. Which includes kilometres to and from the airport, (the 2020-2021 Australian Tax Office km travel allowance reimbursement rate is 0.72 cents per km – this is adjusted annual please research the current rate at the time of your trial date) and any parking expenses, if any.

These expenses should be discussed between the club and judge prior to hiring the judge, or at least prior to the judge securing air flights. It is suggested a club do research on air fares for any judge prior to soliciting a judge to determine if the expenses are reasonable for the club.

If the club requests the judge to rent a car to get to show site from the airport, then the Club will reimburse the judge for reasonable rental car expenses. This includes all fuel expenses for the rental car. Rental insurance should be discussed with the judge prior to rental.

If the judge chooses to drive to the show site with a personal vehicle, then the amount reimbursed should be the lesser of the current ATO km allowance per km round trip versus the cost of flying which includes airfare + any mileage expenses to and from airport and parking expenses, if any.

Reimbursement of meals include any meals after the judge has arrived at your destination. Some clubs will pay for dinner after the show ends prior to departure. It is a nice gesture, but not mandatory.

Clubs will reimburse all judges, or pay directly, for any hotel room expenses. All other 'extra' hotel expenses (Pay per view movies, room service, etc.) will be the responsibility of the judge.

Reimbursement of dog boarding or dog sitter expenses is up to the club's discretion and should be discussed prior to hiring.

Please be sure to ask your judge about his or her expenses before agreeing to hire. Know your expenses up front!!

Trial Officials:

1. Trial Chairperson. The Trial Chairperson is to oversee and become involved in all aspects of the trial throughout the weekend

2. Trial Secretary. The Trial Secretary shall develop the premium and mail it and/or have it available to download for potential exhibitors. He/she is also responsible for the preparation of the show catalog and verification of the final show reports, which are sent to the NADAC office.

3. Trial Committee. The Trial Committee is comprised of club/group members and is the governing body for the trial. The Committee is responsible for the running of the trial including all matters other than those specifically set forth as responsibilities of the judge(s). The Trial Committee is responsible for the reporting of, and may be involved with the resolution of, any disciplinary issues that arise.

4. NADAC approved Judge(s). The agility trial shall be officiated by one or more judges from the NADAC approved Judges List. The judge or supervising judge shall be responsible for

finalising each course before judging begins for each class. The judge or supervising judge shall be responsible for inspecting the equipment and verifying that it meets NADAC specifications and that the equipment is in safe condition for the trial. The judge or supervising judge is solely responsible for determining course yardages and for signalling faults. All decisions of the Judge or Supervising Judge shall be final.

5. Timekeeper(s). There shall be an official timekeeper for each class offered at the trial. The timekeeper is responsible for timing each dog's performance and keeping an accurate and consistent accounting of the timekeeping for the class. A Timekeeper may not change during a jump height and preferably not during a class. It is strongly recommended that the Timer assist the Scribe by watching the judge for calls and relaying them to the Scribe. This way, the Scribe is free to take their eyes off the judge to locate the proper line in the catalogue and to record faults.

6. Scribe(s). There shall be an official scribe for each class offered at the trial. The scribe's job shall be to closely observe the judge during each dog's run and mark any faults signalled by the judge during that dog's performance. Additionally, the scribe is to write down the dog's time.

7. Gate Steward. The gate steward's responsibility shall be to keep the dogs that are entered in each class in order and ready to run.

8. Leash Runner. The leash runner assists with the handler's collar and leads. He/she shall try to be sure that the handlers have removed their collars and leads and that those collars and leads are moved to an area close to the finish line, where they are available for the handlers at the end of each run. The leash runner may hand the leash to the exhibitor or place it on the dog for the handler. Leashes may be placed on a hanger, in a receptacle, or on a chair. No one under the age of 12 years may fill the position of Leash Runner or Bar Setter.

9. Trial Scorekeeper. The trial scorekeeper (can also be trial secretary) shall be responsible for recording each dog's score into the official catalogue. The scorekeeper shall also record the time faults, course faults, and total faults for each run in all classes. The scorekeeper shall calculate class placements for each jump height and record all qualifying rounds on the appropriate forms. The scorekeeper are also responsible for ensuring that the course distances and standard course times are recorded for each class and to ensure that scores are posted for exhibitors in a timely manner.

10. Ring Stewards. Ring stewards are responsible for helping to set new courses, set bars for jump height changes, straighten tunnels, and reset displaced poles. No one under the age of 12 yrs. May fill these positions.

11. Course Builders. The chief job of the course builders is to set the new course for each class. The course builders must set the course as closely as possible to the design submitted by the judge, without making personal interpretations or changes without explicit permission from the judge. SP-1 and SP-2 judges are required to set their own courses to be approved by the supervising judge of record.

NOTE: Judges are NOT to submit courses to the club/group in advance of the trial. The only exception is to e-mail the first course of the trial the preceding day so it can be set in advance.

NADAC is unique in its course design and philosophy. Judges are trained and instructed to adhere to the NADAC philosophy and not strictly the course map when setting courses. They are instructed to make it work, even if it necessitates having to deviate from the “picture on paper”. Judges are to strive to adhere to the original course diagram and challenges as designed, but the course maps do not always exactly match what is laid out.

A copy of each course to be run on a given day may be digitally posted on the NADAC Trial App or on the NADAC Australia website calendar page for exhibitors to access on trial day(s).

Acceptable Class Formats:

General Rules

- No more than two of any one class per day (Example - Two rounds of Jumpers could be run in a day, but not three rounds)
- Format can change from day to day, but it MUST be noted in the premium. (Example - Saturday can be double run and Sunday can be single run)
- No matter what format is chosen, format must be listed in the premium.

Class Types

NATCH Classes Regular Jumpers Chances

Games Classes Touch n’ Go, Tunnelers, Weavers, Grounders, Gamblers

Double Run Trials Per Day:

- No more than 8 rounds a day Pick up to four rounds of NATCH classes. For example, a club could offer 2 rounds of Jumpers and 2 Rounds of Chances each day, or 2 Rounds of Regular and 2 Rounds of Jumpers each day, or 2 Regular and 2 Chances each day.
- The remaining rounds can be any mix of the Games classes, limit of 2 rounds per class, up to the 8 round limit.

A club/group may opt to run any trial in the Double Run Format. It must be declared on the Trial Application and be clearly stated on the Premium.

Any class run more than one time during the weekend will be the same course, ran back to back, with no walk-through in between rounds.

Note....just because you may have a single run of a class and the rest are double runs, it is NOT a mixed trial. It is still a double run trial with a single run offered for a few classes.

Please list all single and double runs in the Double Run column of your premium if you have a Double Run format trial.

A Few Examples of Double Run Class Options

Double Run	Friday	Saturday	Sunday
Regular	2	2	
Chances	2		2
Jumpers		2	2
Tunnelers	2		
Touchngo		2	
Weavers	2	1	2
Gamblers		1	
Grounders			2

Single Run Trials Per Day:

- No more than 7 classes a day
- You may pick up to four rounds of NATCH classes. For instance, you could run 2 Single Rounds of Regular (Run Round 1, reverse course, run Round 2), and 2 Single Rounds of Jumpers (each round must be a different course.) OR 2 Single Rounds of Chances, (each Round must be a different course).
- Another example could be 1 Round of Regular, 2 Single Rounds of Jumpers (each Round must be a different course), and 1 Round of Chances. OR 2 Rounds of Regular and one Round of Chances and one Round of Jumpers
- The remaining rounds can be any mix of the Games classes, limit of 2 rounds per class, up to the 7 round limit. Any class that has two rounds MUST be two separate courses.

A Few Examples of Single Run Class Option

Single Run	Friday	Saturday	Sunday
Regular	2	2	1
Chances		1	1
Jumpers	2	1	2
Tunnelers	1	1	1
Touchngo	1	1	1
Weavers	1		
Gamblers			1
Grounders		2	

Mixed Run Trials

As of Jan 1, 2020, a club could offer a mixed format trial, where you combine both double run classes, and single run classes.

For it to be a Mixed format trial, one class must be have two rounds of a class and it must be double run, and on the same day, there is also a class that has two single rounds. For example, 2 rounds of Weavers run as double run and 2 rounds of Regular, where the second round is the reversal. So Weavers is double run and Regular is two Single runs...hence a mixed trial. So on your premium, the double runs will be listed in the double run column and the two rounds of Regular, would be listed in the Single run column.

This lets the judge know how many courses they must make for your trial.

Note....just because you may have a single run of a class and the rest are double run classes, it is NOT a mixed trial. That is simply a double run format trial with a single run offered for one or more classes.

Per Day:

- No more than 7 classes per day.
- Pick up to four rounds of NATCH Classes. For instance, you could run 2 rounds of Regular as a Single Run class (Run Round 1, and reverse Round 2), and then run Jumpers OR Chances as Double Run (Run Round 1, run Round 2, same course direction both times) Or you could offer two single rounds of Chances and Jumpers, and then offer a Double run of a games class.
- The remaining rounds can be any mix of the Games classes, with a limit of 2 rds per class, up to the 7 round limit per day.
- Note: At least one class per day must be double run and one class must have two rounds of single runs for it to be a Mixed Trial.

A Few Examples of Mixed Class Options

Single Run	Friday	Saturday	Sunday
Regular	2	2	2
Chances	1		1
Jumpers		2	1
Tunnelers	2		
Touchngo	1	1	2
Weavers	1		
Gamblers			1
Grounders		2	

Half Day Trials (After 3pm only)

- No mixed format
- Double Run - up to four classes
- Single Run - up to three classes
- No NATCH Classes can be offered Mid-Week Mini Trials

If a Mid-Week Mini Trial is offered within 5 days of a weekend trial, no class that is offered at the weekend trial can be offered at the Mini trial and there must be a 24 hr/1 day break between the Mini Trial and the weekend trial.

Classes are restricted to Gamblers, Grounders, Touch N Go, Tunnelers, and Weavers.

A maximum of two of the same class may be offered.

Judges are paid a minimum of **\$150.00 per day**. They are not required to adhere to the distance/time requirement.

All other trial rules, requirements, policies, and restrictions apply.

Other Restrictions

The class running order is ultimately the responsibility of the judge.

- Chances, Touch N Go, and Tunnelers are the only classes that can be set by the club to run in any order other than Elite-Open-Novice-Intro.
- Regular, Jumpers, Gamblers (no Intro), Grounders and Weavers must be set as Elite-Open-Novice-Intro. In the case of Regular, the order shall be EE-OO-NN-II. When Regular is last one day and first the next day, it is allowed to start with Intro on day 2, BUT the run order must be II-EE-OO-NN.
- No class order shall ever be set by a club that has a judge resetting any course. In other words, a class cannot run Elite-Open-Novice-Intro and then run the same course again for a second set of competitors as Elite-Open-Novice-Intro.

Once a course is set, then all dogs that will be running that course must run.

Club/Groups may not offer more than 2 runs of the same class per day. For example, 3 runs of Jumpers cannot be offered on any one day.

If the judge of record for a weekend trial is unable to arrive in time for Friday classes, the club/group may hire a local judge to judge Friday (Maximum of 1-4 runs = a ½ day extension of ~ 18 ~ a 2-day trial) classes only. Judges are paid a minimum of \$150.00 for a half day.

They are not required to adhere to the distance/time requirement.

All other trial rules, requirements, policies, and restrictions apply.

On a major holiday weekend, club/groups may offer classes on a Monday. Recognized holidays are: New Year's, Easter, Queens Birthday, and Labour Day weekends.

Clubs should submit to NADAC a completed online Application to Host a Trial form.

The ring size shall be given, along with a description of any surface changes within the ring, and any trees or other possible obstructions that the NADAC Office will need to know for the purposes of course design.

Please be sure to indicate the dimensions of the actual, useable ring space.

If the judge(s) agrees, clubs may offer 500 runs per day, either jumping or non-jumping classes. There is a \$5.00 per run fine for any runs taken by the club over and above the allowed entry limits.

If it appears as though your trial will over fill, please [contact the NADAC Australia Office](#)

Premium List: PREMIUM AND ENTRY FORM - REQUIRED INFORMATION

All premiums must use the NADAC Trial Premium Template. Available on [club page on website](#).

The Trial Premium template may be found on the Club Page of the NADAC Australia website. Club/groups are required to submit a draft copy of their premium to the NADAC Australia office for approval PRIOR to being posted or mailed to exhibitors.

The premium should be sent as an attachment via the [contact form on the NADAC Australia website](#) and must be submitted **at least eight (8) weeks in advance of the trial date**.

The location, judge, classes, etc. should match what the Club/group submitted with their application form. If a change must be made, it should be done prior to submitting the premium.

Be sure to double check the [“Calendar of Events” located on the NADAC Australia web site](#) to ensure that the information on the Calendar matches your premium prior to submitting the premium for review. If there is a discrepancy between the Premium and the Calendar, your premium will be returned and will need to be resubmitted when everything is complete and correct

The PREMIUM shall include the following information:

1. The name of the host club/group, and NADAC as the sanctioning organisation.
2. NADAC logo/Club/Group logo should appear on the cover page.
3. The date and location of the trial. It is recommended that the premium include the Town/Suburb/Sate in which the trial is to take place as well as GPS coordinates.

4. The names of the Judges, their town and state. Judges must be approved by NADAC prior to submission of the premium for review.

5. The names of the supervising judge (if applicable)

6. A description of the ring surface. (grass, grass/dirt, sand, matting over concrete, bark, etc.)

7. A description of contact surface. For example: rubberised or sanded, with or without slats.

NADAC is currently allowing clubs to use Slatted contacts with the following stipulations:

1) The slats must be low profile, rounded and rubber coated

2) The club must state the slatted contacts are being used in their premium

3) The club will NOT be eligible to host a Regional with slatted contacts

4) The club will post the following in their premium as an informational section.

“The trial you are entering is using slatted contacts. For many years slats have NOT been used in NADAC trials. The reasons for this is, with the lowered height of the NADAC A-frame and the advent of rubber coated equipment, NADAC found that slats became entirely useless in the sport. As the dogs had more than enough grip with the rubber coatings. NADAC was the first organisation to use rubber contacts, and we feel that the removal of slats was the correct and logical next move. The reason we are allowing slats is to encourage new clubs to try NADAC, this way they do not have to purchase a specific set of equipment for NADAC. And to help struggling clubs who can’t afford the NADAC spec contacts. The new generation of slats are not a danger to dogs like the old generation was, so while they are not needed for dogs competing in NADAC, it won’t hurt to have them either. It should be noted that any Regional or Championship event that you attend with NADAC will be using non slatted contacts.”

8. A list of all classes offered each day. The classes must match the classes requested on the application form submitted to NADAC.

9. Regardless, if you are having a Double Run, Single Run or Mixed Trial format, it must be clear on the front page.

10. A listing of entry fees.

11. A statement either allowing weekend move-ups or not.

12. A description of awards as follows: AWARDS NOTICE in premium: Placements ribbons will be awarded to at least third place in each jump height for each class, in each category, except Chances which is a pass/fail class. A purple qualifying ribbon shall be given for each

qualifying round in each class. Additional awards information specific to your club/area may be added at the bottom of this section.

13. A Notice to Exhibitors as follows:

NOTICE TO EXHIBITORS in premium Below is a brief summary of NADAC rules. Please refer to www.nadacaustralia.com for a full explanation of all NADAC rules and up to date information.

Please note that NADAC trials should provide a safe and fun environment for both exhibitors and their dogs. Aggressive dogs will not be tolerated and will be excused from the trial. The show committee has the right to refuse any entry. Anyone not currently in good standing with NADAC will not be allowed to enter this trial. Exhibitors, through submission of entry, acknowledge that they are knowledgeable of NADAC rules and regulations, and agree to abide by all rules in effect at the time of this trial. No entry fee will be refunded if the trial cannot open or be completed by reasons of riots, civil disturbances, fire, acts of God, public emergency, an act of a public enemy, or any other cause beyond the control of the organising committee. Cheques not honoured by the bank do not constitute a valid entry fee. There be a \$35.00 service charge for bank returned cheques. ****Dog must be registered and have a valid registration number before entries will be accepted.** [NADAC Dog Registration is required for NADAC Australia sanctioned trials.](#) A copy of the current Exhibitors Handbook may be downloaded free from the NADAC Australia web site: www.nadacaustralia.com

The Entry Form – REQUIRED INFORMATION: An official entry form or online entry form shall be included that contains a disclaimer to be signed by the exhibitor.

The entry form must be completed, dated and signed by the exhibitor.

The entry will not be considered acceptable until all information has been completed and the entry form has been returned with the proper entry fees.

(Exhibitors, through submission of entry, acknowledge that they are knowledgeable of NADAC rules and regulations, as explained in the current Exhibitors Handbook, and agree to abide by all rules in effect at the time of this trial.)

- CATEGORY:

Choice of Proficient or Skilled for the weekend.

Note: When entering the Skilled Category, all dogs must jump 4" lower than their Proficient, Standard Division jump height requires.

- DIVISIONS:

For all classes: Standard, Veteran Dog, Veteran Handler, and Junior Handler

- JUMP HEIGHT TABLE:

Below is an example of a jump height table for an entry form.

There are other ways to list the information that are equally acceptable.

Circle Category for the weekend: Skilled or Proficient

Please indicate the Jump Height you actually want your dog to jump:

Proficient Standard Division Jump Height: 8 12 16 20

Proficient Vet/JH/VH Jump Height: 4 8 12 16

Skilled Standard Division Jump Height: 4 8 12 16

Skilled Vet/JH/VH Jump Height: 4 8 12

Note: There is no 20" height group in the Skilled Category

Premium and Entry Form - OPTIONAL INFORMATION

Each section of interest must be copied and pasted in its entirety.

Measuring:

Measurement forms may be obtained at: [HeightCardForm.pdf \(nadacaustralia.com\)](http://nadacaustralia.com/HeightCardForm.pdf)

Dogs which require measuring:

Dogs in the Proficient Category, Novice, Open or Elite jumping 4", 8", 12" or 16"

Dogs which do not need to be measured:

Dogs jumping 16" in the Veteran or Junior Handler Division Dogs jumping 20"

Dogs in the Skilled Category Dogs with a permanent height card

Dogs listed on the Height Exemption List

Jump Heights:

There are four Standard Division-Proficient jump heights: 8", 12", 16", 20".

There are four Standard Division-Skilled jump heights: 4", 8", 12", and 16".

There are four jump heights for the Veterans and Junior Handler divisions: 4", 8", 12", and 16".

Please see the NADAC Rulebook for the full jump height table.

Jump Height Exemptions:

Dogs listed on the Jump Height Exemption list are not required to be measured

Dogs in the following list of breeds may jump 4" lower than they would normally jump as determined by their measurement.

The "breed exemption" jump height becomes their accepted Standard division jump height. For example, if a Corgi were to measure into the 12" jump height group, they are allowed to enter the 8" Standard division jump height group. However, the breed exemption may NOT be used to enter a dog at the 4" height unless they are entered in the Veterans or JH divisions or the Skilled category.

Am. Staffordshire Terrier	Cav King Charles Spaniel	Petite Basset Griffon Vendéen
Australian Terrier	Clumber Spaniel Pug	Basset Hound
Dachshund	Scottish Terrier	Bulldog
French Bulldog	Sealyham Terrier	Bull Terrier
Glen of Imaal Terrier	Staffordshire Bull Terrier	Cairn Terrier
Miniature Bull Terrier	Swedish Valhund	Cardigan Welsh Corgi
Pembroke Welsh Corgi	West Highland White Terrier	

Mixed breed dogs displaying physical characteristics of any of the above listed dogs, and giant breed dogs may apply for a height exemption. Requests are considered on an individual basis. Two pictures of the dog standing, front and side, as well as a letter of request with verification of height/weight are required when applying for a jump height exemption.

It is believed that, at all times, handlers will enter their dogs at the appropriate heights, using sound ethics and good sportsmanship. This height exception is for the health and well-being of the dog, not to give one dog a competitive edge over another dog. NADAC assumes that any handler who enters a dog at a lower height has done so to maintain the longevity and good health of their canine companion.

NADAC Obstacles:

The following obstacles are allowed at NADAC agility trials:

Dog Walk, A-Frame, Weave Poles, Jumps, Open Tunnels, Hoops, and Barrels.

Please Note:

A minimum of 8 tunnels are required when offering Tunnelers, Touch N Go or Weavers (8-10 are recommended, ideally 8 @ 15' lengths, 1 @ 20' length and 1 @ 10' length). Tunnels must be of a 4" pitch.

A minimum of 2 sets of long weave poles, both of which can be divided into two sets of six poles

A minimum of 6 hoops are required when hosting a trial.

A minimum of 15 hoops are required when offering Grounders

When hosting a two-ring trial, clubs must have sufficient equipment for both rings

Guidelines for Agility Equipment:

All obstacles used in NADAC-sanctioned competitions must meet NADAC specifications. Obstacles must be constructed to be safe and reliable when used by the smallest or the largest of dogs expected to train or compete on that equipment. Equipment builders should always have safety as the primary concern when constructing equipment.

Contact Obstacles:

Contact obstacles should always provide a non-slip surface that provides good traction for the dogs without being so rough as to damage the dog's pads. Surfaces must be maintained on a regular basis so that dogs will not slip when performing these obstacles.

Most equipment builders have found that products such as Skid-Free, No-Skid, Skid-Tex, DeckTec, or other such products will provide a better traction surface than using a large, coarse sand mixture. Most of these products, when mixed heavily with paint, will provide a non-slip surface that also works well when wet.

Rubber surfacing is highly recommended but **MUST** be approved by NADAC.

All contact zones must have a clear line of demarcation 42" from the bottom of the ramp. This may be done by painting the lower 42" with yellow paint or applying a minimum of a 1" white line at the 42" point on the contact ramp.

Slats are not allowed on the contact equipment.

The following table lists the heights of each of the contact obstacles, along with the widths and lengths of the ramps of each of those obstacles. Also listed is the length of the contact zone for each obstacle.

	Ramp Length	Ramp Width	Height	Contact Zone
A-frame	8' or 9'	Entirely 3' wide -or- top is 3' and bottom is 4' wide	4'8" for 8' ramps 5' for 9' ramps	42 inches
Dog Walk	11'6" to 12'	11.25" to 12" (12" recommended)	46" to 50"	42 inches

Weave Poles:

Weave Poles shall be of rigid construction, 24" from center to center.

The base of the weave poles shall be no more than 1/2" in height and no more than 2" in width.

There shall be no rough or protruding edges along the base of the weave poles, nor any bolts or nuts in an area which a dog may step on while weaving.

Consideration should be taken for the many sizes of dogs which will be using the weave poles.

The base should have a non-slip surface.

The weave poles shall be 41"-48" in height. The width of the poles shall be 1" outside diameter.

The supports (feet) should be offset so that the dog's path never crosses over a support leg and are to be of sufficient length (16-18") to support the poles without staking.

Weave poles must be free standing. They are not allowed to be staked

Open Tunnel:

The diameter (opening/exit) of the open tunnel shall be approximately 24".

The length shall be no less than 10' and no more than 20'.

Tunnels should be of a 4" pitch.

Tunnels not in good repair, those with holes, loose threads, or do not stay open with tunnel holders (i.e. the openings collapse frequently and easily) should not be used because they pose a safety hazard to the dogs.

Tunnel Holders:

NADAC recommends saddle bag type tunnel holders be used for all NADAC classes.

Twenty pounds of sand or three gallons of water in each bag has proven to be sufficient to hold tunnels in place. If sand is used, it is recommended that it be disbursed into individual zip lock baggies and then inserted into the tunnel bag.

Tunnel Snugglers, "Omega" holders, or holders with flat plates and straps are acceptable.

Bungee cords or chains are not allowed.

Metal "cradle" type tunnel holders are not allowed.

Non-Winged Jumps:

All jumps are to be 4' to 5' wide with uprights a minimum of 32" high and adjustable for the jump heights: 4", 8", 12", 16", and 20".

Bars must be easily displaceable, and may be made of wood, plastic or PVC. There shall be a minimum diameter of ¾" for jump bars.

Jump supports may be constructed of any solid material.

NB Non winged jumps are preferred as more courses are available for selection using non winged jumps

Winged Jumps:

The same specifications as above apply, with the addition of side wings or other support standards.

Wings should be free of sharp or hazardous edges and shall be a minimum of 6" to 12" higher than the highest jump height to be used.

One bar per jump is required for all winged and non-winged jumps. (Two bars are to be used if there is no cross bar/support between the uprights).

NB Winged jumps are not preferred due to course availability and course design restraints. The use of winged jumps requires prior approval and agreement from both the Judge and the NADAC Australia Office. It is preferred that non winged jumps are used at NADAC trials wherever possible.

Hoops:

Please refer to the NADAC Australia website [news article on hoops](#) for pictures and descriptions of NADAC's hoop design.

The arch design is preferred.

Barrels:

Soft, pop-up or rigid barrels may be used. 22-28" across and 24-42" high

Categories:

Each class will be split into two categories, Proficient and Skilled.

A dog may only be entered in ONE category per weekend.

The dog must be entered in all Proficient or all Skilled categories for all classes entered on a particular weekend.

In the Proficient Category, dogs must jump their measured jump height per the current jump height table.

With the exception of Regular Agility, runs in Proficient must be clean, with no course faults or time faults, in order to qualify.

In the Regular Agility class the run may receive a 5-point qualifier if the total number of faults (time or course faults) are 5 or fewer.

There are four Standard Division-Proficient jump heights: 8", 12", 16", 20".

In the Skilled Category, exhibitors MUST jump their dog one jump height lower than they are required to jump in the Standard Division in the Proficient Category.

There are four Standard Division-Skilled jump heights: 4", 8", 12", and 16". For example, a dog who measures to jump 20" in the Standard division, Proficient category, must jump 16" in the Standard division, Skilled category and will receive the benefit of the additional time allotted to the 16" dogs. If this same dog is also a Veteran, or is handled by a Veteran/Disabled Handler or Junior Handler, he may enter the Veteran or JH Division and jump another 4" lower. This dog would receive the time allotted to the 16" Vets jumping 12".

With the exception of Regular Agility, runs in Skilled must be clean, with no course faults or time faults, in order to qualify.

In the Regular Agility class the run may receive a 5-point qualifier if the total number of faults (time- or course-faults) are 5 or fewer.

All Qualifying Points earned in either the Proficient Category or the Skilled Category will be combined and credited toward titles and special awards.

Priority Entry:

Clubs are allowed to offer priority entry to a limited number of exhibitors who volunteer to help at trials. However, it is expected that the clubs will at all times be as fair as they can to all exhibitors.

If a club wishes to give priority entry to workers, NADAC asks that they limit the number to what is reasonably needed to run a trial, and then accept entries from others. For example, say you needed 25 volunteers for the weekend. On the first day you received 50 entries and reached the 25 volunteer limit. The remaining 25 exhibitors would be allowed to enter whether or not they volunteered to work. If on day 2 you received another 10 entries from those wishing to volunteer, and 10 from those who cannot, you should treat them equally.

Trial Administration:

Participation in a NADAC sanctioned trial is a privilege afforded by the host club/group and may be extended or withdrawn by the host club/group's trial committee.

The organising committee may refuse entry other than on the basis established by NADAC.

Exhibitors may withdraw from a trial and receive a refund prior to the published closing date of the trial.

NADAC encourages club/groups to give refunds for injured dogs or bitches that come into heat after the closing date.

It is acceptable to charge an administration fee for entries cancelled after the closing date. (10-25% is recommended).

Aggression Policy:

NADAC handles aggressive dog incidences and poor sportsmanlike conduct reports on an individual basis.

When NADAC receives an incident report, the circumstances are evaluated and if deemed appropriate, witnesses will be contacted.

Depending on the circumstances, NADAC will issue a warning letter, place the dog/person on probation, or suspend the dog/person from entering future trials.

Awards:

With the exception of the Chances class, which is pass/fail only, host club/groups shall offer placements to at least fourth place in each jump height for each class in each category.

Club/groups may offer more placements if they choose to.

A purple qualifying ribbon shall be given for each qualifying round in each class.

Each ribbon awarded at the trial shall have the words 'NADAC Sanctioned Trial' and NADAC's logo printed on it.

The ribbons shall be printed with the host club/group's name and the placement awarded.

The ribbons shall have a place on the back of each ribbon for the exhibitors to record the date of the trial, the judge's name, and the class.

Ribbon colours shall be as follows:

1st	Blue	2nd	Red	3rd	Yellow	4th	White
5th	Pink	6th	Green	7th	Purple	8th	Brown
Qualifying Round:		Purple					

Cancelling a Trial:

In the event a trial needs to be cancelled, please [contact both NADAC Australia](#) and your judge as soon as possible.

If your premium states you will be accepting 'day of show' entries, please post to the NADAC Australia Facebook Group and any local lists that your trial has been cancelled.

The club is responsible to pay for all expenses incurred by the judge as well as offer some compensation, which can be negotiable between the club and the judge.

Stranded Judge:

Should your judge be delayed or have a last minute emergency cancellation, please [contact the NADAC Australia Office](#) immediately.

After Trial Forms:

All required forms are to be submitted within five (5) days after the date of the trial. Failure to do so may result in a fine and/or the host club/group being placed on probation, which may affect future trials. If unforeseen circumstances arise that may cause a delay, please [notify the NADAC Australia office immediately](#).

Marked Catalogue

The catalogue pages must be clearly identified by listing the Club/Group Name, Trial Date, Judge(s), Class, Level, Division, and Category on each page.

Course distances and Standard course times must be clearly marked on each page.

The dog's time, time faults, course faults, and total faults must be clearly indicated.

The catalogue must also include the dog's NADAC Registration number, dog's "Call Name", and Owner's last name for each entry for each class.

***Clubs/groups are not required to submit copies of the fully marked Catalogue. We ask that the completed Catalogue be kept on file by the club/group for a minimum of 6 months.

1. Scribe Sheets/Marked Catalog - kept by club. Scribe sheets and copies of marked catalogs are to be kept by the club/group for a period of six months.

2. Recording Fees - send to NADAC. As of Jan 1st, 2020, the recording fees are \$1.50 per run and are due when submitting results. Fees shall be submitted for ALL runs listed in the catalog, including runs in which a dog was entered but scratched or did not compete. After you submit your show report which includes the requirement to submit a copy of the NADAC fee report (generated by Agility Unscrambled) you will be invoiced by NADAC Australia for payment of these fees.

3. [Show Report Form](#) - send to NADAC. This form is to be filled out by the Trial Chairperson or Secretary and submitted electronically with the Exhibitors List and recording fees.

4. Electronic submission of qualifiers is required. NADAC requires club/groups to use an approved, current/updated software program that allows the submission of results in an electronic format. The qualifying results must be submitted via [Show Report Form](#) within 5 days after the trial. The earlier you submit this file the sooner exhibitors point records can be updated.

There is a \$25.00 per day fee for late submissions.

If unable to comply with the 5 day requirement, [contact the NADAC Australia Office](#) to request an extension.

When accepting entries and inputting them into your catalogue, it is imperative that the dog's registration number is valid and correct.

Examples of valid NADAC registration numbers:

01-03123 05-06223 09-12155 13-01234 02-02187 06-01352
17-08322 20-01001

NADAC Australia and NADAC USA maintains a list of dog registration numbers.

You can [look up a NADAC Registration number via the NADAC USA website](#).

The file lists the dog's registration number, call name, registered name, and owner's first and last name. An 'NP' in place of the dog's registered name indicates that NADAC has not received the registration fee. New registration numbers are added to this list monthly. Any corrections, changes, transfers in ownership are updated periodically. Please note that when verifying a registration number, the number and the dog's call name should match. If there is a question, [contact the NADAC Australia Office](#).

Check-List Pre-Trial:

Apply for your trial dates via the NADAC Australia Office. Indicate at this stage whether you wish to use the recommended NADAC Trial App and NADAC Scoring App at your trial

Contact Judges as to their interest and availability in judging your trial after your trial date has been listed on the NADAC Calendar of Events as either "pending" or "confirmed".

Contact a Supervisory Judge if applicable.

Contact NADAC Australia to confirm the names of the judges you have hired.

Confirm that your premium information and the Calendar of Events on the NADAC Australia website match.

Submit premiums to NADAC Australia at least 6 weeks prior to the date of your trial

Post Trial:

Submit your show report within five (5) days post trial. It is recommended you submit this report within 1 day to allow time for an invoice to be generated for you NADAC recording fees so that you have time to submit payment within the 5 days post trial requirement.

Pay your NADAC Recording fees as per invoice within five (5) days post trial

NADAC Trial Software and Trial Apps.

The current approved Trial software is [Agility Unscrambled](#). Clubs should ensure that they have a current software license and that they are using the most recent version to ensure correct scoring and reporting occurs.

NADAC Australia has developed a NADAC Trial App and NADAC scoring App to be used at trials. The Apps support paperless trials and congruency with our Environmental statement as well as provide efficient and consistent delivery of information to exhibitors and help clubs save money. For more information [contact the NADAC Australia Office](#).